



**West Pottsgrove Township
980 Grosstown Road
Stowe, PA 19464**

**Board of Commissioners Workshop
Meeting
September 21, 2022
7:00pm**

The regular monthly Workshop Meeting for the Board of Commissioners was called to order by Board President; Steve Miller at 7:00 PM.

ROLL CALL

Board members present were Commissioners; Miller, Palladino, Valentine, Green, and Shawell. Also present was Township Manager; Debi Roesener, Township Secretary; Courtney Harris, and Township Solicitor; Jamie Ottaviano.

OLD BUSINESS

Draft Stormwater Ordinance – Mr. Ottaviano stated we need to bring our current Ordinance up to current specifications related to MS4 and while doing so it was realized that our Stormwater Ordinance is part of our SALDO ordinance. The idea moving forward is to remove the Stormwater portion from the SALDO as its own stand-alone ordinance while updating the ordinance to reflect the necessary MS4 updates. Commissioner Palladino made a motion giving Mr. Ottaviano authorization to advertise the draft ordinance for future adoption, seconded by Commissioner Green. All were in favor of the motion.

Grosstown Road Sewer Project - Final Sewer Payment – The final closeout documents have been received and forwarded to the solicitor for review. The project cost is \$1,604,161.50 which is \$150,000 under budget. Between the savings and this project and having the pool filled in at no cost under this project, the Township saved approximately a Quarter Million dollars. This final payment was sent to the contractor on September 16, 2022, and the project is officially closed.

East Vine Street & Sylan Drive Overlay Project – On August 10th there was a notice to award to Delaware Valley Paving Incorporated for the resurfacing project. Due to our bid specifications, they did not submit the required additional documentation within the timeframe provided. Therefore, the recommendation of our engineer is to null the agreement and move forward with re-advertising the bid specs possibly next year. Commissioner Green made a motion to null the agreement with Delaware Valley Paving Incorporated and re-advertising the bid specs possibly next year, seconded by Commissioner Shawell. All were in favor of voiding the contract.

Act 537 Special Study – Public Notice – This is related to the Grosstown Road Special Study Pump Station, we received no comments from County Planning or Health Department. The Study must be advertised and available for public comment for 30 days before it is adopted and submitted to PaDEP for review.

Trash Contract Bid – On August 24, 2022 the bids were opened at our public sealed bid opening meeting. The Board of Commissioners has until September 21, 2022 to make a decision. Waste Management did not bid, and the only bid received was J P Mascaro and Sons. This was for a five-year term, in the yearly amount of \$772,075.92. Prior to the Board taking a vote a Representative from J P Mascaro spoke to the Board in detail about today’s economy and the validity of the contract in front of the Board. The Representative offered the Board an extension on tonight’s decision deadline. Commissioner Valentine made a motion to postpone making a decision tonight and make a decision at the next meeting. Commissioner Shallwell seconded the motion. Palladino – No, Valentine – Yes, Green – Yes, Shawell – Yes, Miller – Yes.

Waste Management Contract Extension – Billing is monthly rather than quarterly due to the end of the contract.

Codes Writer – Marlene Smale declined the codes writer position due to personal reasons and is open and we are looking to fill the position

Adventure Grove Inclusive Playground – Pam Ball and Annique Ruiz – Brown was in attendance to discuss their plan to bring more all-inclusive equipment to existing parks in the area. Their larger scale project is to develop a playground for all ages, and all abilities. They are looking for a large piece of land in Pottsgrove where this playground can be developed. This project will be funded by grants, fundraisers, and donations. A few locations were discussed and future discussions will happen on this project. Commissioner Valentine made a motion to have Trish from PARCC look into the options that we have available in West Pottsgrove, seconded by Commissioner Palladino. All were in favor.

Fire Service Agreement - We now have a fully executed Fire Service Agreement signed by Pottstown.

NEW BUSINESS

Draft Sewer Ordinance – Commissioner Green made a motion for Mr. Ottaviano to advertise the draft Sewer Ordinance for future adoption seconded by Commissioner Shawell. All were in favor of advertising the draft ordinance.

MMO Worksheets – Ms. Roesener asked for approval to finalize and submit the MMO worksheets which are due by October 3, 2022. Commissioner Palladino made a motion, seconded by Commissioner Green. All were in favor of moving forward with the MMO worksheets.

CITIZEN COMMENTS

Jack Smith 20 E Vine Street – Expressed concern about the possible homeless shelter at Glasgow St. and High St. He stated that the location is extremely close to playgrounds and on the very edge on their town. He also read crime statistics related to the homeless and was concerned about that affecting our police force. The Board of Commissioners explained this is going before the Borough Zoning Hearing Board and that if this does go through that this is going to be a fairly long process with many steps.

AJ Jones – Glasgow Street – Expressed concerns about the possible homeless shelter as well. He mentioned that he was going to attend the ZHB meeting.

CORRESPONDENCES

President Miller stated that we received an invoice for labor law posters in the amount of \$192. There is possibly a website for free posters. Commissioner Shawell made a motion to go online to get them for free, seconded by Commissioner Green. All were in favor.

EXECUTIVE SESSION

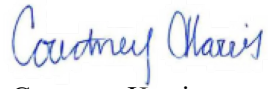
President Miller called an executive session, he announced the executive session was for informational purposes and personnel matters and no actions or deliberation would take place. He stated they would reconvene after executive.

ADJOURNMENT

President Miller asked for a motion to adjourn the meeting. A motion was made by Commissioner Green to adjourn the meeting, seconded by Commissioner Shawell. The motion was approved unanimously.

The Board of Commissioners Workshop Meeting of West Pottsgrove Township has concluded at 7:57 P.M. On September 21, 2022.

Respectfully Submitted,



Courtney Harris
Township Secretary