



**West Pottsgrove Township  
980 Grosstown Road  
Stowe, PA 19464**

**Board of Commissioners Workshop  
Meeting  
October 19, 2022  
7:00pm**

The regular monthly Workshop Meeting for the Board of Commissioners was called to order by Board President; Steve Miller at 7:00 PM.

**ROLL CALL**

Board members present were Commissioners; Miller, Palladino, Valentine. Also present was Township Manager; Debi Roesener, Township Secretary; Courtney Harris, and Township Solicitor; Jamie Ottaviano. Absent tonight was Commissioner Shawell and Commissioner Green.

**MINUTES**

Commissioner Valentine made a motion to approve the meeting minutes from the August 17<sup>th</sup> and September 21<sup>st</sup> Work Shop meetings, and the minutes from the September 29<sup>th</sup> Special meeting. Commissioner Palladino seconded the motion, all were in favor of approving all minutes.

**PAYMENT OF BILLS**

Commissioner Valentine made a motion to approve the bill list as presented, dated October 19, 2022 in the total amount of \$195,284.50, seconded by Commissioner Palladino. All were in favor of approving the bill list.

**OLD BUSINESS**

**Sewer Projects Update**

Grosstown Rd. PS & Force Main Permitting – The special study is being prepared to be sent to DEP for review and approval.

I/I Reduction – Sewer Specialties most recently lined manholes and that has essentially brought us to the end of their contract, so we will need to decide if we are going to set a new contract or use them on a case by case basis.

Grants – Anthony Wayne Drive sanitary sewer replacement – we received approval for \$200,000, we are just waiting for the official agreement to come through.

Joint Municipal Sewer Meeting – Bulk revenue for YTD is \$2.18M, which is \$382k above the budgeted estimate for the YTD. Sludge hauling expenses are \$441k for YTD, which is \$178k below the budgeted estimate for YTD. And WPT WWTP O&M Payments are currently estimated to be \$214 for 2022 compared to the original estimate of \$225k.

Wastewater Treatment – Preliminary 2023 Allocation costs are \$215k. And the estimated cost from WPT towards them Hydraulic Bypass and RAS Valve Replacement in 2023 is \$75k.

Quinter Street – Final reimbursement has been received and the project release documents have been signed, the project is officially closed.

### **Municipal Projects Update**

Angelo's Cleaners Land Development – On September 29<sup>th</sup> Bursich met with the owner's engineer to discuss design changes.

Drainmen Plumbing, Inc. Land Development - Drainmen Plumbing submitted Land Development plans to the Township on October 10, 2022 and are currently under review and will be on the November agenda for Planning Commission.

MS4 – The annual report was submitted to PaDEP on August 23, 2022. On October 10<sup>th</sup> additional information was submitted to support the Report at DEP request.

### **Old Business – Continued**

Act 537 Special Study – Adopt Resolution to Amend Act 537 Plan & Authorize submission to DEP for review – This is a Resolution that DEP requires us to adopt to include certain work that was already done to our Grosstown Road pump station. Commissioner Palladino made a motion to adopt the Resolution, seconded by Commissioner Valentine. All were in favor of adopting the Resolution.

Sewer Rate Ordinance – Adopt Resolution- Last month the Board gave Mr. Ottaviano authorization to advertise the Sewer Rate Ordinance. No rate changes have occurred. The rates have just been documented on paper and rates will be able to change in the future by way of Resolution which makes it much simpler. The advertisement process has been completed and now the Board may make a motion for adoption of this Ordinance. Commissioner Palladino made the motion to adopt the Sewer Rate Ordinance, seconded by Commissioner Valentine. All were in favor of adopting the Sewer Rate Ordinance.

Park & Rec Grants – Murgia Park, Old Timers Field, and Veteran's Memorial Park – We still have remaining funds from our grant for Murgia Park. Since that project does not seem to be moving forward any further, Pottstown Health and Wellness have agreed to allow us to reallocate those funds to Old Timers Field. Commissioner Palladino made a motion to reallocate the Murgia Park grant fund to Old Timers Field, seconded by Commissioner Valentine. All were in favor of reallocating the remaining grant funds.

Municipal Building Improvements – Painting LWR Services – Second coat of paint on the exterior of the building was quoted at \$6500.00 Commissioner Palladino made a motion to accept the quote for the second coat on the exterior, seconded by Commissioner Valentine. All were in favor of accepting the quote from LWR.

1040 Manatawny St. - DEP Violations/ Property Clean up – There was an update provided by Mr. Ottaviano regarding the property and liens related to unpaid taxes and municipal liens. DEP reached out to Ms. Roesener regarding the property violations and issues related to the oil spill that occurred at the property attached (1042 Manatawny). Gail Johns – 1044 Manatawny provided an update regarding the cleanup process, stating that the owners of 1040 Manatawny will not allow the cleanup crew to access the property on their side of the double to continue to cleanup process for which the homeowner's insurance company is paying for (1042 Manatawny). Ms. Roesener stated she would reach back out to DEP to see what authority they have to require them to clean up the property related to the ongoing violations and their unwillingness to cooperate to the cleanup related to the oil spill.

## **NEW BUSINESS**

PFM – Potential Sanitary Sewer System Sale – Authorize RFP- Commissioner Valentine made a motion to give Mr. Ottaviano the authority to give PFM the authority to put the RFB out to bid. Commissioner Palladino wishes to not move forward, however he recommended we table it until the next meeting.

2018 Codes – IRC, IBC, IMC, IFGC, IPMC, IEBC, NEC) – Commissioner Palladino made a motion to authorize Mr. Ottaviano to prepare an Ordinance to adopt the 2018 codes manuals, seconded by Commissioner Valentine. All were in favor of authorizing Mr. Ottaviano to prepare the Ordinance.

Sewer Laterals – Authorize amendment to Ordinance – This is to clarify the definition of “Sewer Lateral” Commissioner Palladino made a motion to authorize Mr. Ottaviano to advertise the ordinance, seconded by Commissioner Valentine. All were in favor.

PA DCED – COVID – 19 ARPA PA Small Water & Sewer Grant & H2) PA Water Supply, Sanitary Sewer, and Storm Water Project – Commissioner Palladino made a motion for Ms. Roesener to look into the available Grants, seconded by Commissioner Valentine. All were in favor of seeing what was available with these grants.

## **CITIZEN COMMENTS**

Linda Kollar – 1076 Manatawny Road – Ms. Kollar asked what the difference between new and old business was and why aren't the residents allowed to ask questions? Mr. Milled stated that the comment period was given at the Workshop meeting on agenda items and that old business is from the previous agenda items.

## **CORRESPONDENCES/ UPCOMING EVENTS**

- Good Pill Hunting – Take Back Day Saturday Oct. 29, 2022 10am – 2pm
- Halloween Oct. 31, 2022 Trick or Treat 5pm – 8 pm
- Christmas Tree Lighting – Friday December 2, 2022 @ 7pm
- Shop w/a Cop – December 3, 2022

## **EXECUTIVE SESSION**

President Miller called an executive session, he announced the executive session was for a personnel matters and no actions or deliberation would take place.

## **ADJOURNMENT**

President Miller asked for a motion to adjourn the meeting. A motion was made by Commissioner Palladino to adjourn the meeting, seconded by Commissioner Valentine. The motion was approved unanimously.

The Board of Commissioners Workshop Meeting of West Pottsgrove Township has concluded at 7:32 P.M. On October 19, 2022.

Respectfully Submitted,



Courtney Harris  
Township Secretary