



**West Pottsgrove Township
980 Grosstown Road
Stowe, PA 19464**

**Board of Commissioners Meeting
June 1, 2022
7:00pm**

The regular monthly Board Meeting for the Board of Commissioners was called to order by Board President; Steve Miller.

ROLL CALL

Board members present were Commissioners; Miller, Palladino, Valentine, Green, and Shawell, Also present was Township Manager; Scott Hutt, Township Secretary; Courtney Harris, Township Solicitor; Jamie Ottaviano, and Police Chief; Joseph Sokolofski.

MINUTES

A motion was made by Commissioner Green to approve the minutes from the BOC meeting on May 4, 2022. The motion was seconded by Commissioner Valentine. A motion was made by Commissioner Shawell to approve the meeting minutes from the Workshop meeting on May 18, 2022. Commissioner Green seconded the motion. All were in favor of approving the meeting minutes from May 4, 2022 and May 18, 2022.

FINANCIAL REPORT

A motion was made by Commissioner Valentine to approve the Financial Report, Commissioner Palladino seconded the motion. All were in favor of approving the Financial Report dated June 1, 2022.

PAYMENT OF BILLS

A motion was made by Commissioner Green, seconded by Commissioner Valentine to approve payment of all bills as presented, in the total amount of \$151,636.41. All were in favor of paying the bills as presented.

CITIZEN COMMENTS ON AGENDA ITEMS

No comments from the public on agenda items.

COMMITTEE REPORTS

Mr. Valentine – Recreation, Town Watch & Regional Recreation

Mr. Valentine reported that PARC, Regional Rec. is asking each Township to take part in the weekly park volunteer series. They want us to select a park and do some mulching or other maintenance or upgrades. We would then be able to submit our expenses to the Health and Wellness Foundation for possible reimbursement. We are looking for community volunteers to take part in this project.

Mr. Paladino – Public Works & Code Enforcement – Code Enforcement Report as follows:

CODE CALL	0	PERMITS ISSUED	9
CODE INSPECTION	0	HEARINGS	0
USE & OCCUPANCY	6	COMPLAINTS RESOLVED	0
RENTAL INSPECTIONS	22 UNITS	RENTAL PERMITS	0
RENTAL REGISTRATIONS	0	NOTICE OF VIOLATION	0
CODE NOTICES	0	PROPERTIES POSTED	0
PERMIT INSPECTIONS	21	CITATIONS	0
SITE INSPECTIONS	14	COMPLETED PERMITS	10

Rental Registration Fees: \$225.00 - Building Permit Fees: \$6,070.50 - Construction Costs: \$224,550.00

Mr. Shawell – Regional Planning, Zoning, & Planning Commission

Mr. Shawell attended the Planning Commission meeting and they were discussing Angelo’s Carpet Cleaning. They were given approval to move to the next phase.

Mr. Miller – Police, Civil Service & Fire

Fire

Mr. Miller stated that Pottstown Fire Company had 6 calls for the month of May, 2 EMS, and 4 fire calls.

Police

Chief Joe Sokolofski of the West Pottsgrove Police Department reported 456 calls for the month of May.

TOTAL ARRESTS – ADULT/ JUVENILES	8/0
TRAFFIC CITATIONS	40
TRAFFIC WRITTEN WARNINGS	20
UPLAND SQUARE CALLS	36
CODE ENFORCEMENTS	15
NON-TRAFFIC CITATIONS	3
UPLAND SQUARE MINUTES	1425

MANAGERS REPORT

Public Works - The DPW will continue to do routine summer maintenance in addition to cleaning out the storm sewer grates and gutters after our recent rain events.

Bursich Associates - Burisch has received our televising videos from Sewer Specialty Services for the sinkhole on township property. They are compiling the report to be delivered to our insurance company for review of policy coverage. It is possible we will have to excavate the area where the damage is to determine coverage limits. Final reconciliation is being done for the Grosstown Road Sanitary Sewer Project. Once we provide our costs and compare to the contractor costs we will move forward with final payment.

Codes/Violations - The administration is actively issuing notices, and in some case citations regarding property maintenance issues. Just a reminder to the residents that they are responsible for the upkeep of their property, specifically the weeds at the curb.

SOLICITORS REPORT

Nothing to report

NEW BUISNESS

VFD Installation – Grosstown Road Pump Station No. 2 – Mr. Hutt reported that our pumping capacity is much higher than the flow, due to the work we did in the Grosstown Road Project. On average we have 5 gallons per minute coming in and pumping out 300 gallons. The difference in flow to outflow creates a buildup of hydrogen gas, that gas corrodes manholes.

Currently we are wasting energy and time since we can't automatically manage the flow. The new VFD's would automatically adjust to the flow we are experiencing, when we get one of those massive storms it goes up and then when the rain event has concluded it goes back down. When the station gets a new permit, this work will need to be completed. We are anticipating the costs to be \$8k - \$10k which would include a six-year warranty for the drivers.

CITIZEN COMMENTS

No comments from the public

CORRESPONDENCE

Dennis Arms from the Pottstown Regional Library requested temporary assistance with property maintenance of the grass cutting. The request did not go out to any of the other surrounding municipalities. Commissioner Green made a motion to assist the library with temporary property maintenance, seconded by Commissioner Shawell. All were in favor of the temporary assist.

EXECUTIVE SESSION


President Miller called an executive session, he announced the executive session was for informational purposes and personnel matters and no actions or deliberation would take place.

ADJOURNMENT

President Miller asked for a motion to adjourn. A motion was made by Commissioner Shawell, seconded by Commissioner Green. The motion was approved unanimously.

The Board of Commissioners Meeting of West Pottsgrove Township has concluded at 7:15 P.M. On June 1, 2022.

Respectfully Submitted,



Courtney Harris
Township Secretary