



**West Pottsgrove Township
980 Grosstown Road
Stowe, PA 19464**

**Board of Commissioners Workshop
Meeting
May 18, 2022
7:00pm**

The regular monthly Workshop Meeting for the Board of Commissioners was called to order by Board President; Steve Miller.

ROLL CALL

Board members present were Commissioners; Miller, Palladino, Valentine, Shawell, and Green. Also present was Township Manager; Scott Hutt, Township Solicitor; Jamie Ottaviano. Township Secretary; Courtney Harris was absent.

OLD BUSINESS

Chad Camburn & Gus Meyer from Bursich Associates provided an update on Sewer and Township projects.

Grosstown Rd. PS & Force Main Permitting – Chad contacted PA DEP to ask if they would review the special study prior to submission. DEP stated they are too busy and we should just officially submit everything for the full Act 537. Originally we were under the impression that a full Act 537 was avoidable, however there are no clear guidelines for these special studies as each one is different. There are many steps to this process including Township Planning review, County Planning review, DEP review, and a comment, and advertising period. Commissioner Green made a motion to move forward with Township Planning as they meet this week but to hold off on moving forward much farther until we get better clarification from DEP. Commissioner Shawell seconded the motion. All were in favor.

Fritz Stream Flooding – Gus visited Fritz Stream at Bill Dreifke's 304 Lemon Street property. Bill provided Bursich with some more history on Fritz Stream as well as some photos which will be provided to Scott Hutt. Gus did a culvert analysis and determined some deterioration and some collapsed areas of the culverts. He also provided more details at each culvert he was able to access. There is also a large tree causing a slight blockage in the one area of the upside. Gus also provided the watershed information to the Board which a third of it is in Berks County. There is currently a 44 inch pipe on the downside of the stream. Bursich also reviewed the televising videos in addition to Gus doing a visual inspection. Overall the system appears to be in generally good condition. Bursich will continue to document and map the locations, sizes, materials, and conditions of the system in order to complete a hydraulic analysis.

NEW BUSINESS

Boyd Heating/ HV AC Installation (Admin Building) – This would be phase two on the Admin side of the building. Boyd Heating provided a quote of \$16,996.00, Commissioner Green made a motion to move

forward with the HV AC quote, seconded by Commissioner Palladino. All were in favor of moving forward with the HV AC upgrades.

Potential Disciplinary Action of WPT Police Officer – Based on the statement of charges which were previously discussed in executive session, we have the disciplinary action on the agenda against Sergeant Steve Ziegler. President Miller asked for a motion to proceed with this action. Commissioner Shawell made the motion, seconded by Commissioner Green. All were in favor of moving forward with the disciplinary action.

CITIZEN COMMENTS

Dennis Arms – E. Race St. – Mr. Arms provided a brief update on the Library. They had their 100th anniversary celebration last week which was greatly attended. The library is still looking for volunteer Board members who have a background in legal, finance, or marketing. Mr. Arms also mentioned that the park signs and new website look great.

CORRESPONDENCES

None.

ADJOURNMENT

President Miller asked for a motion to adjourn the meeting. A motion was made by Commissioner Green to adjourn the meeting, seconded by Commissioner Shawell. The motion was approved unanimously.

The Board of Commissioners Workshop Meeting of West Pottsgrove Township has concluded at 7:40 P.M. On May 18, 2022.

Respectfully Submitted,



Courtney Harris
Township Secretary