



**West Pottsgrove Township
980 Grosstown Road
Stowe, PA 19464**

**Board of Commissioners Workshop
Meeting
April 20, 2022
7:00pm**

The regular monthly Workshop Meeting for the Board of Commissioners was called to order by Board President; Steve Miller.

ROLL CALL

Board members present were Commissioners; Miller, Palladino, Valentine, Shawell, and Green. Also present was Township Manager; Scott Hutt, Township Secretary; Courtney Harris, and Township Solicitor; Jamie Ottaviano.

MINUTES

Commissioner Green made a motion to approve the minutes from the April 6, 2022 BOC meeting. Commissioner Shawell seconded the motion, all were in favor of approving the minutes from April 6, 2022.

OLD BUSINESS

Chad Camburn from Bursich Associates provided an update on Township and Sewer projects.

Quinter Street Replacement – Quinter Street paving is scheduled for Wednesday April 27, 2022.

Fritz Stream Flooding - The Township's pipe-televising contractor completed the televising of the pipe which is primarily corrugated metal. The videos were given to Bursich at the end of the meeting to review in order to determine the next steps. The pipes continue to be periodically inspected by the Township to make sure no debris have entered.

Grosstown Rd. PS & Force Main Permitting – Bursich contacted PA DEP to ask if they are willing to accept nine months of flow data for their review of a pump station and force main permit. The representative stated that the data would be reviewed but made no guarantees that the data would be accepted. Bursich is working on completing the special study and permit application.

Mr. Camburn also stated that there has been roughly a 66% decrease in the flows over the last nine months since the modifications occurred.

Inflow and Infiltration (I/I) Reduction – The current remaining contact cost is \$49,770.50. SSS performed televising and pipe patch work at Fritz Stream in March. Bursich prepared a change order No. 3 to add the line items to cost to the contact. The change order will require Board approval prior to issuing payment

for the new items. After payment the remaining available contact cost funds will be \$31,940.50. The Public Works Department will coordinate with SSS for manhole lining.

Grant – CBDG grant was submitted on April 8th that is for Anthony Wayne Drive. The grant was for \$249,175 and included replacing 370 LF of 8” main, 280 LF of lateral, and 1 manhole.

Joint Municipal Sewer Meeting – The latest joint sewer meeting was held on April 14th via Zoom. The following is an update on the budget based on preliminary reports. Bulk revenue for year-to-date is \$571k, which is \$29k below the budgeted estimate for year-to-date. The Sludge Hauling Expenses for year-to-date area \$130k, which is \$76k below the budgeted estimate for the year-to-date. WPT WWTP O&M Payments are estimated to be \$190k for 2022 compared to the original estimate of \$225k. The next meeting is scheduled for May 12, 2022.

NEW BUSINESS

Sylvan Drive Overlay Project – Commissioner Shawell made a motion to proceed with the overlay of Sylvan Drive in the amount of \$52,268.00, this is the area where the sewer project was previously completed. Commissioner Green seconded the motion. Liquid Fuels will be utilized to fund this project and the target completion date is fall of this year. All were in favor of authorizing the Sylvan Drive Overlay Project.

Capital Improvement Township Building - LWR Services, LLC – LWR Services, LLC gave a total quote of \$12,520. This figure includes \$640 in washing for prep of the exterior, the total for exterior painting in the amount of \$7,680, and an interior quote of \$4,200.00. The exterior painting is for the whole complex and the interior of the Township building. Commissioner Palladino made a motion to proceed with LWR Services, LLC, seconded by Commissioner Valentine. All were in favor of moving forward with LWR Services, LLC.

Sewer Specialty Services – Payment Application No. 8 - Mr. Hutt asked for approval to pay Sewer Specialty Services in the amount of \$17,830.00 for the recent work conducted at Fritz Stream & Quinter Street Sanitary Sewer Project. Commissioner Green made the motion, seconded by Commissioner Shawell. All were in favor of authorizing the payment to SSS in the amount of \$17,830.00

Acknowledgement of former Commissioner Pete La Rosa – President Miller read a plaque which was then presented to Mr. La Rosa, thanking him for his years of service to WPT. Mr. La Rosa responded by reminiscing fond memories and thanked the Board in return.

CITIZEN COMMENTS

No comments from the public

CORRESPONDENCES

St. Gabe’s Lodge requested street closures for their annual car show on Sunday May 15th the road closures would consist of Jefferson, Fairview, and Monroe from 8am – 2pm. The streets would be closed the night prior, barricades will be removed at the end of the event. The rain date is Sunday May 22nd. Commissioner Shawell made a motion to allow St. Gabe’s Lodge to shut down the block for the annual car show, seconded by Commissioner Green. All were in favor of the motion.

EXECUTIVE SESSION

President Miller called an executive session, he announced the executive session was for informational purposes and personnel matters and no actions or deliberation would take place.

ADJOURNMENT

President Miller asked for a motion to adjourn the meeting. A motion was made by Commissioner Green to adjourn the meeting, seconded by Commissioner Shawell. The motion was approved unanimously.

The Board of Commissioners Workshop Meeting of West Pottsgrove Township has concluded at 7:15 P.M. On April 20, 2022.

Respectfully Submitted,



Courtney Harris
Township Secretary