



**West Pottsgrove Township
980 Grosstown Road
Stowe, PA 19464**

**Board of Commissioners Workshop
Meeting
March 16, 2022
7:00pm**

The regular monthly Workshop Meeting for the Board of Commissioners was called to order by Board President; Steve Miller.

ROLL CALL

Board members present were Commissioners; Miller, Palladino, Valentine, Shawell, and Green. Also present was Township Secretary; Courtney Harris, and Township Solicitor; Jamie Ottaviano. Township Manager; Scott Hutt was absent due to the PELRAS conference.

OLD BUSINESS

Chad Camburn from Bursich Associates provided an update on several Township and Sewer projects.

Township

Fritz Stream Flooding - The Township's pipe-televising contractor televised the culvert on March 8 and 9. An old shopping cart, branches, and other debris were found lodged in the pipe. The Public Works crew pulled out the blockages, and the contractor continued jetting debris out of the pipe. They will be back in the Township next week to continue televising and clearing the pipe. At this point the pipe appears to be in relatively good condition. Bursich will be looking into a trash rack or other device on the upstream end of the culvert to keep large debris from entering the pipes.

Baseball Field Drainage (980 Grosstown Road) - The grant application for the improvements to the field and surrounding area is in the Regional Grant Administrator's hands at this time. Based on additional investigation and research of the field, there appears to be an existing underdrain network under the outfield. The underdrain appears to be working well directly above the pipes.

Sewer

Grosstown Rd. Gravity Sewer Replacement and Fore Main Installation - A recommendation for payment #2 was issued on March 14, 2022 in the amount of \$1.4 million.

Quinter Street Replacement - A recommendation for payment #1 was issued on March 14, 2022. We are also coordinating a change order due to unexpected construction hardships. The additional costs are associated with the unexpected concrete encasement around the manholes and pipes, as well as the trench collapses due to the adjacent water main. The change order is estimated to be approximately \$45k. The punchlist includes permanent asphalt restoration, cleaning utility covers, providing inserts for the

manholes, site cleanup, and final closeout documents. Final paving is anticipated to be completed in late March or early April, and the Public Works crew and Bursich are reviewing the condition of the curbing for future improvements.

Grosstown Rd. PS & Force Main Permitting – A preliminary evaluation of the flows to the pump station since improvements has been completed. The recorded six month flow data indicates significant improvement. Approximately a 63% decrease in flow data over the last six months which included some heavy rains. Chad will be reaching out to PA DEP to see if six month data will be sufficient in order to apply for the permit. So far these improvements are saving the Township approximately \$20,000 a year.

CBDG Grant – The Townships department of Public Works Department evaluated options that would qualify for a CBDG Grant. The intent was to identify a project with a cost around \$200k - \$250k, although most improvements will likely be hire. Applications for this grant are due April 8, 2022. The targeted project for these funds will be for Anthony Way, due to collapsed pipes in that area. This grant would cover all construction cost. Chad Camburn asked the Board for approval to apply for a \$250k CBDG Grant for the repairs at Anthony Way. Commissioner Valentine made the motion to approve the application for the grant, seconded by Commissioner Shawell. All were in favor of moving forward with the grant application in the amount of \$250k.

Holding Tank Ordinance 2022-03; Adoption – Commissioner Green made a motion to adopt the revised Holding Tank Ordinance 2022-03. Commissioner Shawell seconded the motion. All were in favor of adopting Ordinance 2022-03.

NEW BUSINESS

The Township received a quote from Boyd Heating, to install a new HVAC system in the meeting room. This project was pre-planned to come out of the Capital Building Improvement budget. The quote was for \$12,659.00. Commissioner Palladino made a motion to approve moving forward with Boyd Heating, seconded by Commissioner Green. All were in favor of the HVAC improvements.

President Miller asked for a motion for payment #2 of the Grosstown Road Project which was issued on March 14, 2022. Commissioner Green made a motion to approve payment #2 to JOA Bradley, seconded by commissioner Palladino. All were in favor of payment #2 for the Grosstown Road Project.

President Miller asked for a motion to approve payment #1 for the Quinter Street project which was issued on March 14, 2022. Commissioner Palladino made the motion to approve payment #1 for the Quinter Street project, seconded by Commissioner Shawell. All were in favor of approving payment #1 for the Quinter Street project.

President Miller stated that our Chief of Police, Joseph Sokolofski needs a letter of support and commitment for the application of the body camera grant. Commissioner Palladino made a motion to approve execution of the letter, seconded by Commissioner Green. All were in favor of the letter of support and commitment.

President Miller stated a resident of the Township requested a handicap sign to be installed at 415 E. Vine Street. It was understood that this spot is not specifically for this particular resident and that anyone who has a handicap permit may use it. Chief Sokolofski asked if he can move forward with the request. Commissioner Green made the motion to approve the handicap sign, seconded by Commissioner Shawell. All were in favor of approving the handicap sign request.

CITIZEN COMMENTS

Bill Dreifke 304 Lemon Street – Mr. Dreifke thanked the Board for the work that is being done on the Fritz Stream pipe. He expressed concern with the flooding at Fritz Stream, stating that every year he gets water in the basement of the home located at 304 Lemon St. due to this issue. He is concerned that even once the blockages are clear and the inspections and televising is complete that there will still be flooding issues with the pipe due to the size of the pipe and the volume of water flow. Mr. Dreifke provided some history on the pipe and flooding, stating that he moved here in 1987, the pipe was installed around 1993, and flooding began in 1998. Chad Camburn from Bursich Associates agreed to meet with Mr. Dreifke to view the situation in that area.

CORRESPONDENCES

President Miller stated a correspondence was received by the Pottsgrove Recreation Board. They thanked the Board for our continued support of the Pottsgrove Community through our donations. They requested \$3,254.00 from West Pottsgrove Township. No motions were made on this request.

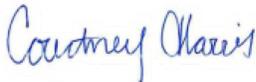
Paul Fretz addressed the Board regarding the upcoming kids fishing derby. He thanked the Board for waving the rental fee for the park. He stated that the Friday of the event would be for stocking of the fish and that Saturday would actually be the event. They are planning to keep it under 40 registrants and it is for the children of West Pottsgrove Township only. This event is not a Township run event, and no staff or materials will be provided by the Township.

ADJOURNMENT

President Miller asked for a motion to adjourn the meeting. A motion was made by Commissioner Green to adjourn the meeting, seconded by Commissioner Shawell. The motion was approved unanimously.

The Board of Commissioners Workshop Meeting of West Pottsgrove Township has concluded at 7:41P.M. On March 16, 2022.

Respectfully Submitted,



Courtney Harris
Township Secretary