

**WEST POTTS GROVE TOWNSHIP  
WORKSHOP MEETING  
FEBRUARY 17, 2021  
980 GROSSTOWN ROAD  
STOWE, PA 19464  
7:00 P.M.**

The monthly Workshop Meeting of the Board of Commissioners was called to order by Board President; Steve Miller.

**ROLL CALL**

Board member present were Commissioner Palladino, Valentine, Green, La Rosa and Miller. Also present was Township Manager; Scott Hutt, Township Secretary; Joanne Herb and Township Solicitor; Jamie Ottaviano.

President Miller commented; I wanted to thank our Road Crew on the great job they did during our snow events.

I would also like to make a special announcement; yesterday we had a special meeting involving the Fire Department to discuss personnel matters.

**MINUTES**

A motion by Commissioner Green, seconded by Commissioner La Rosa, to approve the Minutes of the previous Workshop Meeting. Roll Call: Palladino; yes, Valentine; yes, Green; yes, La Rosa; yes, Miller; yes.

**OLD BUSINESS**

**Sewer Projects Update by Bursich Associates**

Chad Camburn reported;

- We had our latest joint Sewer Meeting on February 11, 2021, via Zoom. The Pottstown Borough Authority indicated that the dryer has been working well for the past several months and they have had no issues. They do not have a commissioning date yet and will get back to us when they do. They also noted the bulk revenue for January of this year was \$227,000, compared to \$197,000 in January of last year; so that's an upswing, which is due to bulk hauling, which we want to see; it's revenue. Our next meeting is March 11, via Zoom.
- Over the past year, we worked on your annual Chapter 94 Municipal Waste Load Management Report, which is submitted to DEP every year. It is simply a snapshot in time of where you are at with the sewer in the Township over the previous year, and projects into the next five years.

- Quinter Street went out to bid on February 5 and we are holding a mandatory Pre-Bid meeting on February 19<sup>th</sup>. It has to be mandatory because of the CDBG Grant funds. The County will participate in that meeting as well. Bids will be opened on March 4.
- Grosstown Road; the project began on January 25, which is when they broke ground. They've got the entire new main installed; from Morello Drive all of the way to Constitution Avenue. They have got a couple of laterals that were installed today, and they will continue with the laterals when the weather clears up. They had an issue with the lateral at 911 Grosstown; there are two next to each other. One is capped and the other is not, so they had an issue connecting to the correct one. They had already left the site when one of our guys noticed the problem and contacted them, and they're out there now trying to get it right and won't leave until they do.
- I did provide to the Township, at Scotts request, on what it would take to pave Robert's Drive, as well as replace the remaining public sewers coming into the Pump Station from Edgewood Drive and Acorn Way. These costs were based on the cost for the Grosstown Road contract. To mill and overlay Robert's Drive it will be roughly \$52,000. To replace the mains and laterals in the public right-of-way on Edgewood Drive and Acorn, with just trench repair, would be roughly \$250,000. If you were to do the same pipe work and do a full mill and overlay of Edgewood and Acorn; roughly \$300,000. Mr. Camburn noted; obviously, the Board can make a decision any way they want; if you want to take your savings in what we estimate the cost to be for this project and use it towards that; that's your choice. We will certainly have to approach the contractor to see if they are willing to do that, as it would be a Change Order that they would have to agree to as well. Commissioner Green asked if the sewers were just done up there a few years ago; Vice President Palladino commented; they did Roberts Drive. Mr. Camburn stated; other than that small section by the creek, nothing was done on Edgewood or Acorn, adding; those would be the only remaining public sewer pipes that aren't brand new after this Grosstown Road project is complete. This is a decision you would have to make fairly soon, because you can see how fast this contractor is moving along. Commissioner Green asked what the total cost of the Grosstown Road project was. Mr. Camburn noted; construction costs were \$1.17 million. We estimated \$1.4 million construction costs, and they came in at \$1.17 million. Commissioner Green commented; so we have some extra money to use if we wanted to do this. Mr. Hutt noted; we still have the Pump Station work yet. Commissioner Green commented; correct, but that's part of it right? Mr. Camburn commented; we expect that to be roughly \$50,000. Commissioner Green noted; so we probably have enough in that loan to cover this. Mr. Camburn commented; you will probably be a little short, but in the ballpark. Mr. Hutt asked; are we allowed to use those funds to finance the extension? Mr. Camburn stated; I don't see why not, it's not Grant funds. Gus Meyers commented; you might want to consider using Liquid Fuels funds for Roberts.

Mr. Hutt noted; we can get a cost projection based on the Liquid Fuels allocation and the remaining funds from the loan. Mr. Camburn stated; I wanted to mention the contractor has agreed to fill in the pool at no additional cost.

**Update on Municipal Projects by Bursich Associates**

Mr. Hutt read from Ms Roesener's report;

- *Nagle Road* – The Board has approved the project, and we are waiting on agreements with Upper Pottsgrove Township.
- Bursich will proceed with the Grant package to submit for the *Low Volume Road Grant Funding*. Plans and specs are submitted to PennDot for approval, utilizing Liquid Fuels for funding.
- *CDBG Project – School Lane Improvements/Phase 2* – we placed this project on hold and it is currently not scheduled for construction. The project will be revisited as progress is made with the current projects going on in the Township. A time extension will be requested if needed. Quarterly reports and additional Grants will be completed on behalf of the Township moving forward, as required by the CDBG Grant agreement.
- *LED Streetlight Project/Maintenance* – ongoing coordination with Verizon and Lenni Electric to address the remaining node/fixture issues with the Township's wireless monitoring system. There are four lights remaining that have issues. Verizon has been notified and is looking to provide a solution.
- *Murgia Park Phase 3* – we did receive the \$25,000 check to move forward with the Engineering aspect of it. Once we get the final updated cost, we can let Michael Lane know.
- *25-year Roadway Improvement Project* – Bursich, Chris Galloway and myself met to develop a list of potential projects this year, utilizing PennDot Liquid Fuels funds.

**Trex Recycling Program**

Mr. Hutt reported; we did sign up for this, as agreed upon, and it is posted on our website for residents with a list of what they can do with regards to reporting and collections. You may also turn in your collections at the Township.

**NEW BUSINESS**

**Polling Location for Primary Election – May 18, 2021**

Mr. Hutt reported; Voter Services, from Montgomery County, has inquired if the Township will allow the Township Building to be it's polling location for the Primary Election. Voter restrictions are still in place and we still have our paths set up from the last time.

A motion by Commissioner Green, seconded by Commissioner Valentine to approve the Township Building for the polling site for the upcoming Primary Election. Roll Call: Palladino; yes, Valentine; yes, Green; yes, La Rosa; yes, Miller; yes.

**Montgomery County Planning Commission – West High Street Corridor Paving**

Mr. Hutt reported; on Monday, February 8, I met with the Montgomery County Planning Commission with regards to a potential project along the West High Street Corridor. I submitted the subsequent materials to the County. They are looking at doing bike lanes on both sides of West High Street; one traveling each direction, as well as a center turn lane. The Board will discuss this at the next meeting.

Mr. Hutt noted; a snow emergency has been declared beginning tonight at 7:00 p.m., until further notice. This is listed on our Facebook page, our Township website, as well as our Emergency Management website.

**CITIZEN'S COMMENTS**

There was none.

**CORRESPONDENCE**

Mr. Hutt mentioned a resident has asked about pavilion use for this year. I told them our standard use begins Memorial Day.

**ADJOURNMENT**

There being no further business, a motion by Commissioner Green, seconded by Commissioner Valentine to adjourn the Workshop Meeting and head into an Executive Session; with no decisions made. Roll Call: Palladino; yes, Valentine; yes, Green; yes, La Rosa; yes, Miller; yes. The Workshop Meeting adjourned at 7:16 p.m.

*Respectfully Yours,*

*Joanne T. Herb  
Township Secretary*