

**WEST POTTS GROVE TOWNSHIP
980 GROSSTOWN ROAD
STOWE, PA 19464
BOARD MEETING
MAY 5, 2021
7:00 P.M.**

The Board Meeting of the Board of Commissioners was brought to Order by Board President; Steve Miller.

ROLL CALL:

Board members present were Commissioner’s Miller, Palladino, La Rosa, Green and Valentine. Also present was Township Manager; Scott Hutt, Township Secretary; Joanne Herb and Township Solicitor; Jamie Ottaviano.

MINUTES

A motion by Commissioner Green, seconded by Commissioner La Rosa to approve the Minutes of the previous Board Meeting. Roll Call: Palladino; yes, Valentine; yes, La Rosa; yes, Green; yes, Miller; yes.

FINANCIAL REPORT

A motion by Commissioner Green, seconded by Commissioner Valentine to approve the Financial Report as presented. Roll Call: Palladino; yes, Valentine; yes, La Rosa; yes, Green; yes, Miller; yes.

PAYMENT OF BILLS

A motion by Commissioner Valentine, seconded by Vice President Palladino to approve and pay all bills as presented in the amount of \$66,492.14 for the General Fund, \$82,694.03 for the Sewer Fund and \$20,464.00 for the Grosstown Road Project. Roll Call: Palladino; yes, Valentine; yes, La Rosa; yes, Green; yes, Miller; yes.

CITIZEN’S COMMENTS ON AGENDA ITEMS

There was none.

MR. PALLADINO: COG, PUBLIC WORKS, CODE ENFORCEMENT

Code Enforcement – April 2021

<i>Code Calls – 3</i>	<i>Permits Issues – 14</i>
<i>Code Inspections – 3</i>	<i>Hearings – 0</i>
<i>Code Complaints – 3</i>	<i>Complaints Resolved – 1</i>
<i>Rental Inspections – 0 Units</i>	<i>Rental Permits – 0</i>
<i>Rental Registrations – 0</i>	<i>Notice of Violations – 0</i>
<i>Code Notices – 0</i>	<i>Property’s Posted – 1</i>
<i>Permit Inspections – 19</i>	<i>Warrants Served – 0</i>
<i>Site Inspections – 0</i>	<i>Completed Permits – 9</i>

<i>Rental Registration Fees</i>	<i>\$ 00.00</i>
<i>Building Permit Fees</i>	<i>\$ 3,514.00</i>
<i>Construction Costs</i>	<i>\$ 75,550.00</i>

Vice President Palladino stated; the rest of my report will be under Old and New Business.

MR. VALENTINE: RECREATION, TOWN WATCH, REGIONAL RECREATION

Recreation

Commissioner Valentine stated; I've got a meeting next Thursday and we're trying to come up with the best plan for Summer Playground.

Town Watch

Town Watch has been on hold and we haven't had any meetings since the Pandemic started.

Regional Recreation

Commissioner Valentine reported; we've got a new Coordinator and we are working together with her to get her up to date.

MR. GREEN: EMERGENCY MANAGEMENT, RECYCLING, FINANCE

There were no reports.

MR. LA ROSA: REGIONAL PLANNING, ZONING, PLANNING COMMISSION

There were no reports.

MR. MILLER: POLICE, CIVIL SERVICE, FIRE

Fire

For the month of *April*, there were 17 calls in Montgomery County; 9 in West Pottsgrove and 8 in the Pottstown Borough. There were 12 in Berks County; 8 in Douglass Township, 3 in Birdsboro and 1 in Amity Township. There was 3 in Chester County and 2 in North Coventry Township. There was 109 personnel who volunteered their time, for a total of 60.19 hours.

Police

Office in Charge; Tim Roeder's Report

Total Calls - 333 (*April*)

Total Arrests – 2

Adults – 1

Juveniles – 1

Total Citations – 12

Traffic – 11

Non-Traffic – 1

Traffic Warnings – 4

Assists – 32

Mileage – 3,133

Monthly Codes Report

Abandoned Vehicles – 2

Other Code Violations – 3

Citations - 0

Abandoned Vehicles

Vehicles Acted On - 2

Vehicles Tagged Abandoned - 2

Vehicles Removed From Roadway - 0

Vehicles Removed From Private Property - 0

Vehicles Pending Action - 0

Juvenile Report

Calls - (*April*) - 14

Juvenile Arrests – 1

Parent/Juvenile Conferences – 2

Child Abuse – 3

Community Relations - 2

Officer Roeder reported; we had an Officer resign last month, which was I believe, brought up at the previous Workshop Meeting. His last day was April 30, 2021. Corporal Cass was hired as a part-time Officer in 2001. On January 8, 2003, he was hired by the Township in a full-time capacity. Corporal Cass was promoted to the rank of Corporal in 2006 and served the Department in many aspects throughout his time with the Department. He also served as a Bike Officer on the County Major Incident Response Team. Corporal Cass received multiple commendations while serving as an Officer with the West Pottsgrove Police Department; notably one of those was for his part in the apprehension of an offender responsible for committing murder at the State Street Tavern in Pottstown. Corporal Cass served as the Department's OIC in 2019 while Chief Stofflet attended the National Academy. I would like to thank Corporal Cass for his hard work and dedication to the Police Department and Township over the last 20 years. He will be continuing his Law Enforcement career with the Lower Frederick Township Police Department.

MANAGER'S REPORT

Mr. Hutt reported;

- Chris Galloway has ordered the approved signs from our last meeting. As you recall, we had the *Handicap Parking* designation and *No Outlet* signs at Roberts Drive.
- We continue to work with the *Pottsgrove Little League* regarding field maintenance and any other issues that arise during the course of their season.
- The *port-o-let* for *Murgia Park* will be dropped off Friday, May 21.
- Our newest *PD Cruiser* has been up-fitted and put into rotation.
- Our ad for the *full-time entry level Officer* has been delayed a few days while we finalize the starting salary and location for exams. I will have this information shortly and the ad will be published. Until this position is filled, we have five part-time Officers available to pick up shifts.
- All discussions related to our *Chief of Police* search will be covered under Old Business.
- As noted before, the *Primary Election* will be held here at the Township Building, on *May 18*. The Administrative Offices will be closed that day. We will have the same procedures in place as we did for last year's General Election.
- The Administrative Offices will also be closed on Monday, May 31, for *Memorial Day*.
- Our new phone system was installed by *Comcast* on April 27. The system is working out well and is a nice upgrade for everyone.
- Per the vote at our last Board Meeting, the Grosstown Road Bridge will be dedicated to former Township Manager; Roger Villano. I am coordinating to get the appropriate plaques and will update later about the specific date for the ceremony.
- Beginning today, May 5, all County-Run Vaccination Clinics will be accepting walk-ins. The hours vary each day, as well as which vaccine will be administered. I will post this information to our website. The Pottstown location is at Bethel Community Church, located at 575 North Keim Street.
- Herbein & Company will be presenting the 2020 Audit at our Workshop Meeting on May 19, 2021.

The rest will be reported under Old and New Business.

SOLICITOR'S REPORT

The following is my report of the tasks that I performed as Solicitor for West Pottsgrove Township since the Board of Commissioners' last, regularly scheduled meeting on April 7, 2021, up to and including May 5, 2021:

1. Review of Kathleen Scully Worker Comp Hearing Notice.
2. Revise Panda Express Land Development Agreement.
3. Research ability to remediate/tear down rear addition to property on 1040 Manatawny Street.
4. Prepare and file Lien against Michael Malek at 546 Lemon Street.
5. Review laws applicable to ejectments/evictions at Bramcote Hotel.
6. File a Lien against 1040 Manatawny for Engineer's costs of inspection of rear addition.
7. Review email from Richard Bowers re-well contamination from 1040 Manatawny.

OLD BUSINESS

Update on SafeCity – Chief of Police

Mr. Hutt reported; on Saturday, May 1, the remaining five candidates were interviewed. At the conclusion of tonight's meeting we will be meeting in an Executive Session with our consulting team to identify the applicants moving on to the final round. We hope to have this hiring concluded within a month. Our consulting team has been a huge asset to find us the best person for this position.

Update on Grosstown Road Sanitary Sewer Project

Mr. Hutt also reported; we approved the ADA ramps on Grosstown Road at our last meeting and are currently awaiting a finalized design from Burisch Associates. We should have that design and a final quote; by our Workshop Meeting. Final paving, per PennDot guidelines, is sixty days for trench settling. We did expand to Acorn & Edgewood, so this will be delayed slightly to get it complete at the same time. Early July would be a good estimate of when this will occur.

Update on Acorn Way & Edgewood Drive Sanitary Sewer Project

Mr. Hutt commented; our contractor will be wrapping up pipe work by early next week and equipment will begin to leave the site. Any remaining private lateral work will need to be finalized by weeks end, in order for the crew to complete it before leaving. All residents who requested quotes were provided them.

TREX Recycling Program – Bench Award

Mr. Hutt reported; recently, we reached our goal of 500 lbs. of plastic. I want to thank all of the residents who participated in this program and contributed to the Township being awarded a bench. This is a 48-inch bench and the colors are as follows: brown, various shades of white, cream, black and chestnut. We could vote on this tonight, or possibly put it on our website and have the residents polled.

A motion by Commissioner Green, seconded by Commissioner Valentine to post this on the Township website, allowing the residents to choose the color they feel is best. Roll Call: Palladino; yes, Valentine; yes, La Rosa; yes, Green; yes, Miller; yes.

Pottstown Borough Authority/Reverse 9-11 System

Mr. Hutt reported; during last March's water main rupture, West Pottsgrove Township residents had many questions and concerns regarding the Water Boil Notification. In the event of an emergency, the Borough of Pottstown uses a telephone Emergency Notification System commonly referred to as the Reverse-911, to notify utility customers located within and outside of the Borough. If you receive a call from the Borough of Pottstown, please listen to the message carefully. Please also be advised; due to FCC Regulations, you must register your cellphone number (s) with the Borough by calling 610-970-6540 if you wish to receive Reverse -911 messages. Utility customers with landlines are already registered and no further action is required. This notice was posted on our Township Facebook page and our website. The Borough Authority will also be sending this information out via U.S. First Class Mail.

NEW BUSINESS

Fire Marshal Training Course

Mr. Hutt noted; Craig Lloyd has requested to use the lot behind Target to conduct training for a group of Fire Marshals. He anticipates this would be held in late summer or early fall.

A motion by Vice President Palladino, seconded by Commissioner Green approved Mr. Lloyd to conduct training for Fire Marshals behind Target. Roll Call: Palladino; yes, Valentine; yes, La Rosa; yes, Green; yes, Miller; yes.

Pottstown Regional Public Library

Mr. Hutt commented; Mindy Lipsky, Youth Services Coordinator, is requesting permission to conduct their "Story Walk" Program at Murgia Park on either June 15, July 6 or July 27. This program will have pages spaced out in the park with instructions posted on how to participate.

A motion by Commissioner Green, seconded by Commissioner La Rosa to approve the "Story Walk" Program to be held at Murgia Park. Roll Call: Palladino; yes, Valentine; yes, La Rosa; yes, Green; yes, Miller; yes.

Township Grant Opportunities

Mr. Hutt noted; Senator Bob Mensch sent the Township a list of available Grant Programs, which we thank him for bringing these opportunities to our attention. Yes, there are Grants available, however, the Township does not qualify or is not in need of some of these. Multiple Grants on the list were geared towards sewage and water assistance, and currently, we are in the middle of, or wrapping up three Sanitary Sewer projects with Grants. There are some greenways, trails and recreational Grants however, I need to point out that we are involved in the PARRC Organization and pay the Director of that Organization to assist us with these specific Grants. I will continue to review the list and identify Grants that might suit the Township.

Township Meeting Format

Mr. Hutt commented; we previously had internal discussions about moving away from Zoom, as was the Township's standard procedure for meetings. I reached out to neighboring municipalities and that was the general practice amongst everyone. We looked at the participation rate via Zoom, as well as, in-person attendance during the last few months and ultimately determined it was not warranted.

The level of participation on both was something we could accommodate with an in-person only meeting; thus our move away from Zoom. Having said that, if we determine a need, based on attendance, we have been given permission to use West Pottsgrove Elementary to hold our meetings. If the need to increase capacity arises, we are prepared to do so.

CITIZEN'S COMMENTS

Mindelynn Chubb – 819 Little Vine Street – addressed the Board with regards to the Zoom option for meetings, asking; have you reached out to the community or sent out letters letting people know there are other options to attend the meetings. She stated; even though you can expand to the school, they should be able to still attend in some way shape or form. I understand you reached out to other surrounding municipalities, but they still offer the option through Zoom; and you take ours away; that's not fair. Commissioner Green stated; during COVID you can do Zoom, but in non-COVID times we cannot do Zoom. They had to put a special House Bill in place during COVID times only, to allow Zoom. Once the Governor declares everything open, Zoom goes away and we then have in-person meetings. Zoom was a distraction because there was only a handful of people on there and most of them were from the Fire Company; the rest were non-residents. These meetings are for residents, not non-residents. We don't mind non-residents attending, but our focus is for our residents. Ms Chubb stated; I have been a resident in this Township for 35 years and it took a commissioning change of power from this election going on, to even know that Zoom was even an option. Commissioner Green stated; Zoom isn't an option if we were in non-COVID times. Ms Chubb stated; I'm not talking about non-COVID times, I'm talking about now, and the last couple of months you guys have been doing Zoom I didn't know and yet have lived in this Township my whole life. Commissioner Green noted; it's on the website and our Facebook page; it's everywhere. Mr. Hutt added; it's even on our board, adding; I can only say we judge by the need of it, and the low participation on Zoom is what led us to move away from it. If the need arises, we can definitely re-visit it. A resident asked if there is an additional cost for Zoom; but was quieted by President Miller. Mr. Hutt noted; we do pay for Zoom, you have a yearly subscription, but we've looked at the last few months attendance and just didn't see the need anymore. If we need to move back to it, we can re-visit that. Ms Chubb commented; wouldn't it have made more sense to keep the Zoom meetings since you are working into a new era of electing new people in positions? Commissioner Green stated; again, once the Governor declares all of this over; Zoom goes away no matter what we pay; we cannot continue Zoom. The House Bill states; during COVID times only. President Miller stated; you are more than welcome to come mam; for all of these years you have lived in town we would have loved to have seen you at one of our meetings or even on one of our Boards. Commissioner Green commented; on Zoom, we get a lot of people that are harassing us and disrupting the meetings, which is why the Governor wants people to meet in person to voice their concerns. President Miller thanked Ms Chubb for coming out and voicing her concerns. Ms Chubb continued; all I've got to say is how we're talking about how strained we are in funds and how tight money is, but I see surrounding communities doing all kinds of fundraisers and organizations to bring money into the community to bond the community together. Thanks to Matt, he made that beautiful rodeo down in the Park, but I'm sorry; that Park should be named after him. Everything else is gone; there is no Halloween Parade and there is hardly a carnival that the Firehouse tries their best to put on. You've got a school down here on Grosstown Road that has fields of open area where we could get together and make it a fundraiser, working with the carnival, and maybe get 10% of the profits to bring back into the community. President Miller stated; mam, I wish in all of the years you lived in the Township, you would have come to the Board Meetings and brought this up.

Mr. Miller continued; first of all; the carnival was run by an outside agency and had an issue, so the Fire Company attempted to do it and they had an issue. It had nothing to do with us, but we supported them as far as that is concerned. As for the Halloween Parade, that was not recent and quite a few years ago, so you are talking about something that was quite a ways away. President Miller commented; anyone that brought something else up, if they want to partake, we are more than happy to entertain it and listen. I am just glad you decided to come this evening and express things. I say to you; following this meeting, I hope you come to other meetings. It's not that we didn't want to ever do anything, we certainly support different groups to do things, and we're always open for suggestions.

Eric Hoffman – 16 Fairview Street – commented; to follow up with what Mindy was saying with the Zoom thing; we live in a world where 85% of the country operates commercially, publicly and privately; by Zoom conferencing. The Sunshine Act does not prohibit the video or replay of a Township meeting by any means, so you could possibly shut down the comments on the system and still put it out there. Why would anyone in this world, before the Governor decided to stop it, try to shut down any type of communication. Even if they are the Firefighters that you say don't live in the Township, the Firefighters and Police Officers that don't live in the Township all represent this Township and should have a definite right to publicly speak, just as the residents that live here. My second question is with regards to you're hiring in the Police Department. What is your estimated time line and what is your total number of Police Officers, including the Chief when you're done. It took eight years, from 2012 to 2020, where you asked the Police Chief to open up a test; a test and hiring are two different things. Under Civil Service Standards, you can take a test and keep a list for two years. What is the Township going to commit to for staffing in the Police Department? In that meantime, why aren't the part-time Officers using the underrun full-time budget to fill those shifts? Mr. Hutt commented; the first point about staffing needs; is seven with the Chief, and I told you the ad is going out hopefully this week for a full-time Officer, adding; that takes time. Mr. Hoffman stated; wonderful. Mr. Hutt continued; hopefully, as soon as we can, we can get the list together, find the best candidate and then hire that person. Mr. Hoffman asked; how many full-time Officers have left since Chief Swavely. Mr. Hutt stated; I have no idea. President Miller interjected; to answer your question on the part-time budget; the way the budget works is when it comes time for budget time all of the department heads sit down with a list of things they would like and things they would actually need. They are told, based on financial restraints, to try and trim the budget. Our former Police Chief sat down with the Board and gave us a budget for his part-timers, which he cut instead of increased. We said to him; are you sure you can live with the numbers you gave us. His response was; yes, I can, that is my part of trimming my budget. Therefore, the money that is allocated in the budget for the part-timers this year is based on the Chief's allocation that he requested to this Board at budget time. Mr. Hoffman stated; you said yourself that you asked him to open up the opportunity to hire a full-time Officer, so his intention may have been based on that full-time budget. Under writing a full-time budget, why doesn't the Officer in Charge or the new Chief have the right to use that money to put other guys on the street. You don't manage a budget by handing it to someone in a department and telling them how to spend it; you hire the right person and say sir, you're responsible for this money. Commissioner Green stated; we never said they couldn't use that full-time budget to offset the part-time cost, especially when we just lost an Officer. They could've gladly used some of that money to pay for the part-timers until we got a full-time position; so we never said they couldn't use it. Mr. Hoffman stated; so before you guys made the public announcement after I made the stink about adding a Police Officer, you didn't tell the Department to cut the shifts down to one guy over the night?

President Miller stated; the reason they were informed, it wasn't to cut it down, there is a budget. Mr. Hoffman stated; it is their budget. President Miller stated; the budget is budgeted for specific items; it's the Township side or the Police side and budgeted for certain items, whether it's for computers, cars, patrol or payroll; it's not like "here is a whole stack of money, spend it any way you want". Therefore, money was allocated for part-timers. Now I will say this; if there is a problem and we receive a phone call about an anticipated problem and are asked if we can bring another Officer in; no one ever says no to that. There is not enough money, due to the former Chief's allocation of his part-timers, to just blanket it and allow it to work. Mr. Hoffman stated; skip the phone call. President Miller interjected; you had your three minutes sir.

Mark Stofflet – 673 Constitution Avenue – addressed the Board asking; what's the current status of hiring a Chief? Mr. Hutt stated; as I have said, we are meeting with our consulting team after this meeting to identify the final two or three, based on their recommendation. The Board will interview those candidates and I would say; a month timeline. Mr. Stofflet noted; so you keep saying you've put ads out and you've got to do PT testing; what is against bringing some of our part-time Officers in to fill that full-time position. Mr. Hutt stated; they have to test through the Civil Service Commission. Mr. Stofflet stated; I understand. Adding; my assumption is, being they know the system; obviously there is criteria to fall under, wouldn't it streamline the process by putting someone onboard that knows your system and bringing those guys into that system. Mr. Hutt stated; Civil Service Regulations say we need to test, that is the process. President Miller commented; you are aware though, that we asked for this test a year ago and it was not done, or we would have had it ready. Mr. Stofflet asked; that test, is that documented through email, between the previous Chief and you guys; or was it verbal? President Miller stated; we had a letter, which I read in last month's meeting. He was directed to formulate a test and get back to the Board; but it was never done. Mr. Hoffman tried to ask a question, but was told by President Miller he was talking out of turn. Mr. Hoffman stated; you guys have been talking out of turn for 15 years. President Miller addressed Mr. Hoffman stating; so I will ask you to hold it down, you had your three minutes or more.

Candace Stofflet – 673 Constitution Avenue – addressed the Board asking, with regards to the project on Grosstown Road; when do you think the projection of this will be completed that we can drive down with motorcycles safely. Mr. Hutt stated; as I stated earlier, the paving, due to PennDot's guidelines of trench settling, is early July. He added; State regulations put us in the timeline to let that sit. Mrs. Stofflet commented; I was just wondering, because I'm putting together a ride and would like to utilize Grosstown Road.

Mark Stofflet – 673 Constitution Avenue – commented; with the election coming, will the lot be cleared of construction vehicles, will there be ample parking and will it be cleared so people can park safely and get through? I know the further side of the parking lot has been obtained and under construction; I understand, but will that be expedited prior to. Mr. Hutt noted; we have been contacting our group, and Acorn and Edgewood are wrapping up very soon, so this site will start getting cleared. I have been talking with them to get them to remove as much as they possibly can at that time. We have additional handicap parking spots set up from the last election, as we want our residents to be comfortable with that and want to have as much parking available as we can. Mr. Stofflet noted; so you are stating you are making an effort. Mr. Hutt stated; I can't promise every piece of equipment will be gone, but I can promise there will be plenty of parking available. He added; the contractor is aware of Election Day and is wrapping up the project right now.

Mr. Stofflet stated; so nothing committal, just you're making an effort towards it. Mr. Hutt stated; I can't commit that every single piece of equipment will be moved, but I have had this discussion with the contractor.

Candace Stofflet – 673 Constitution Avenue – commented; concerning Constitution Avenue and the truck route you have set up going down our road. Is there any way you can minimize that so it's not during school bus hours, the same time the kids are out on the road? They are obviously not doing 25-35 miles an hour either, and I'm wondering if we could not have them coming through there between 7:30 am to 8:30 am in the morning. President Miller stated; because Mr. Green could not hear you, I need to rephrase it, so if I'm wrong; please correct me. What you're saying is; on Constitution, because of truck traffic coming when the school buses are coming through; it's a safety hazard and is there any way we could limit the truck traffic for the periods of when the school hours and the buses are traveling. Mrs. Stofflet stated; yes, that is correct. Commissioner Green asked; are they trucks from the project, or other trucks coming through. Mrs. Stofflet stated; I believe they're trucks from here, adding; usually our road is a non-truck road and they have to go down and around. I didn't attend the last meeting and don't know if this is true, but I believe there are permits that allow these trucks to go down our road and if not; then they really shouldn't be going down our road. Solicitor Ottaviano stated; if the trucks are from the Grosstown Road Sewer Project, perhaps we can contact the contractor and make him aware of this and see if there is something he can do. With regards to any other trucks that are not a part of the crew; we would have to do a traffic study to determine whether or not there is something we could do, but it's something we can look into. Commissioner Green asked again; is it our construction trucks? Mrs. Stofflet commented; I think so. I saw the two out here this morning. President Miller stated; if it's them, we can definitely take care of that, if not, we can look into that.

Mark Stofflet commenting on the same topic; you mentioned about a traffic study. If it's supposed to be a non-truck road, there should be no traffic study and they should be cited and fined immediately. Solicitor Ottaviano stated; I haven't been on Constitution Avenue since they closed the top. I live in Douglassville and that's the way I went home. So, it's posted as a no-truck road? Mr. Stofflet stated; yes, a no-truck road. Mrs. Stofflet stated; it was also posted no buses, but that has changed since we moved in, because of course, we created a lot of kid traffic and the buses have the right to go down. President Miller stated; we will talk to the people that are doing the project to make sure they don't go down the road at all. Adding; what I can suggest for you Tim, is to put a patrol car, not just on bus hours, but to let the truck traffic know this is a warning and they've got to go around and not use that road as a short-cut. Officer Roeder noted; I will let the department know.

Gail Skean-Johns – 1044 Manatawny Street – commented; since we are on the topic of traffic; what can be done about speeding on Manatawny Street. You can't go out and get your mail, you can't put your trash out without taking your life into your hands. These people are driving, and it's mostly pick-up trucks, 80 to 85 miles an hour up and down Manatawny Street. Officer Roeder asked her address, to which Ms Skean-Johns repeated it, noting; it's the section between Sell Road and Glasgow Street. Officer Roeder stated; what I can do is see if we can set up a traffic detail there, we just need to check on distance and other things first. He asked; would you have any issues with any of the Officers sitting in your driveway? Ms Skean-Johns stated; absolutely not, it would be great to see them.

CORRESPONDENCE

There was none.

ADJOURNMENT

President Miller stated; the Board is now going into an Executive Session. No official action or deliberation will occur during this Executive Session, instead, it will be for informational purposes to discuss personnel matters only.

A motion by Commissioner Green, seconded by Commissioner Valentine to adjourn the Board Meeting and head into an Executive Session. Roll Call: Palladino; yes, Valentine; yes, La Rosa; yes, Green; yes, Miller; yes. The Board Meeting adjourned at 7:40 p.m.

Respectfully Yours,

*Joanne Herb
Township Secretary*