



**West Pottsgrove Township
980 Grosstown Road
Stowe, PA 19464**

**Board of Commissioners
Workshop Meeting
November 15, 2023
7:00pm**

The regular monthly Workshop Meeting for the Board of Commissioners was called to order by Board Vice President; Mark Green at 7:00 PM.

ROLL CALL

Board members present were Commissioners; Shawell, Valentine, Arms and Green. Also present was Township Manager; Debi Roesener, Township Secretary; Courtney Harris, and Township Solicitor; Jamie Ottaviano, via phone.

MINUTES

Commissioner Shawell made a motion to approve the meeting minutes dated November 1, 2023, seconded by Commissioner Valentine, all were in favor of approving the minutes.

PAYMENT OF BILLS

Commissioner Arms made a motion to approve the bill list as presented seconded by Commissioner Shawell. All were in favor of approving the bill list.

CITIZEN COMMENTS

None

OLD BUSINESS

Anthony Wayne Dr, Von Steuben Dr. & Pulaski St. Improvement Project – Joao Bradley’s required documents have been reviewed and approved by both parties. The Notice to Proceed was issued November 15th and work shall begin the week of November 20th.

Montgomery County Planning Commission Contract - Ms. Roesener recommended based on the anticipated future development that we enter into this three-year contract. Ms. Roesener asked the Board for authorization to sign the three-year contract once the County returns it to us. The three-year cost would be \$23,877.00. Commissioner Valentine made a motion to move forward with the three-year contract, seconded by Commissioner Shawell. All were in favor.

0 W High Street. (Parcel No. 64-00-01744-10-9) Judicial Sale – December. 7, 2023- Mr. Ottaviano recommended the Board decide on a figure between now and our December 6th meeting and not to exceed figure in order to bid on this parcel. Ms. Roesener and Mr. Ottaviano in the meantime will be working on the paperwork and making some phone calls to the County for further clarification on a few items. The County stated the minimum bid is a little over \$2,300.00.

NEW BUSINESS

State Worker's Insurance Fund – Ms. Roesener asked for authorization to submit the necessary documentation to the state and execute the documents once the state approved our application for Worker's Compensation. Commissioner Shawell made a motion for Ms. Roesener to submit the application to the State Worker's Insurance Fund, seconded by Commissioner Valentine. All were in favor.

Code - Amending Section 17-3 (Tax Rate 2024) – Draft for review- Due to inflation the Township needs to increase taxes from the current 3 mil rate to 4.5 mils. The Township has been using the Capital Reserve to balance our budget for quite a while and we can't continue to do that. More to come at the next meeting.

Budget 2024 - Specific Funds - Draft Review- Total revenue is currently at \$3,273,210.00, total expenditures is currently at \$3,265,056.00. That an increase of a little over \$51,000 for revenues, and about \$45,000 for expenditures. This takes into account the tax increase.

2024 Budget Summary – Authorize advertisement for intent to Adopt – Commissioner Arms made the motion to authorize Ms. Roesener to advertise the budget for intent to adopt, seconded by Commissioner Shawell. All were in favor.

CITIZEN COMMENTS

None

CORRESPONDENCES

The Montgomery County Municipal Tax Roll Certification has an estimated taxable assessment value of \$181,296,531.00 for West Pottsgrove for 2024.

UPCOMING EVENTS

No Planning Commission for November

Holiday Tree Lighting – Friday December 1st, 2023, @ 7pm – Details to follow

Next BOC Meeting – Wednesday December 6th, 2023 @ 7 om

Next BOC Workshop Meeting – Wednesday December 20th, 2023 @ 7 pm

ADJOURNMENT

Vice-President Green asked for a motion to adjourn the meeting. A motion was made by Commissioner Shawell to adjourn the meeting, seconded by Commissioner Valentine. The motion was approved unanimously.

The Board of Commissioners Workshop Meeting of West Pottsgrove Township concluded at 7:12 P.M. On November 15, 2023.

Respectfully Submitted,

Courtney Harris
Township Secretary