



**West Pottsgrove Township  
980 Grosstown Road  
Stowe, PA 19464**

**Board of Commissioners  
Workshop Meeting  
September 20, 2023  
7:00pm**

The regular monthly Workshop Meeting for the Board of Commissioners was called to order by Board President; Steve Miller at 7:00 PM.

#### **ROLL CALL**

Board members present were Commissioners; Miller, Shawell, Valentine, and Green. Also present was Township Manager; Debi Roesener, Township Secretary; Courtney Harris, Police Chief; Joseph Sokolofski, and Township Solicitor; Jamie Ottaviano.

#### **MINUTES**

Commissioner Green made a motion to approve the meeting minutes dated September 6, 2023, seconded by Commissioner Valentine, all were in favor of approving the minutes.

#### **PAYMENT OF BILLS**

Commissioner Green made a motion to approve the bill list as presented seconded by Commissioner Shawell. All were in favor of approving the bill list.

#### **CITIZEN COMMENTS**

None

#### **OLD BUSINESS**

Anthony Wayne Dr, Von Steuben Dr. & Pulaski St. Improvement Project – Bids were due Tuesday September 19, 2023, at 2 pm. Gus Meyer from Bursich prepared a summary of the bids that were received. The lowest was Joao Bradley with a bid of \$533,518. The County needs time to review and approve as well as Bursich, so at this time no approval to award is needed. However, the Board shall review this now and should everything be approved upon review, the Board can then approve it at the October 4<sup>th</sup> BOC meeting.

PARCC – MOU & Resolution 2024-2029 Authorize to Adopt - Commissioner Green made a motion to adopt the MOU & Resolution, seconded by Commissioner Green. All were in favor.

Drainmen Plumbing, Inc. – Sign plans for recording – The plans were signed by the Applicant and now it is time for the BOC, Chairman on the Planning Commission, and Township Engineer (Bursich) to sign off on them. Once everyone has signed off on the plans they then need to be recorded with the County.

#### **NEW BUSINESS**

None

## **CITIZEN COMMENTS**

None

## **CORRESPONDENCES/ UPCOMING EVENTS**

2023 Volunteer Fire Relief Allocation Notification - \$23,812.44 pass through to Pottstown  
PennDOT Liquid Fuels Allocation - \$108,178.24 will be added to our Liquid Fuels fund in 2024  
Planning Commission – Thursday September 21<sup>st</sup>, 2023 – Canceled  
Next BOC Meeting – Wednesday October 4<sup>th</sup>, 2023 @ 7pm

## **EXECUTIVE SESSION**

The Board entered executive session at 7:04 pm to discuss a personnel related matter.

The Board returned from executive session at 7:23 pm.

Chief Joseph Sokolofski has been operating the police department without a supervisor for several months. The Chief recommended promoting both Officer Radswillas as supervisor for the Patrol Division and Detective Roeder as supervisor for the Detective Division, both Officers having the rank of Corporal. The Board and Chief Sokolofski agreed on the promotion conditioned upon the terms of the Corporals being on rotating schedules, and overlapping shifts, meaning coming in for some of second shift and staying for third, or coming in for third but working some of first shift, etc. for a supervisor to provide coverage for all shifts. This agreement also included the Corporals working rotating weekends of at least one weekend a month.

Commissioner Shawell made a motion to promote Detective Roeder to Corporal with the understanding that he will work various shifts. Commissioner Green seconded the motion. All were in favor of promoting Detective Roeder.

Commissioner Green made a motion to promote Officer Radswillas to Corporal with the understanding that he will work various shifts. Commissioner Shawell seconded the motion. All were in favor of promoting Officer Radswillas.

## **ADJOURNMENT**

President Miller asked for a motion to adjourn the meeting. A motion was made by Commissioner Green to adjourn the meeting, seconded by Commissioner Shawell. The motion was approved unanimously.

The Board of Commissioners Workshop Meeting of West Pottsgrove Township has concluded at 7:39 P.M. On September 20, 2023.

Respectfully Submitted,

Courtney Harris  
Township Secretary